

JOB ANNOUNCEMENT

Summer Law Clerk

Children's Law Center (CLC) (Washington, DC) invites applications for 2012 Summer Law Clerk positions. Children's Law Center works to give every child in the District of Columbia a solid foundation of family, health and education. As the largest nonprofit legal services provider in the District and the only organization that focuses exclusively on children, our 80-person staff partners with hundreds of pro bono attorneys to serve more than 1,200 at-risk children each year.

CLC provides free legal services to at-risk children, their families, and foster and kinship caregivers in the District of Columbia. The organization's focus is on children in the child welfare system, children with special education and health needs and children who witness domestic violence.

Job Description:

Law clerks have a wide variety of responsibilities including conducting client intakes, completing court runs, researching and writing about legal issues, interviewing clients and witnesses, locating resources for clients, attending court hearings, and accompanying attorneys on home and school visits. A good candidate will have strong interpersonal and writing skills, a solid academic background, a commitment to working with low-income populations, and a willingness and enthusiasm to complete all tasks. The candidate must be willing to work for 10 weeks during the summer.

Law students who wish to intern with Children's Law Center will receive one-on-one supervision from an attorney throughout the summer. All law clerk positions are unpaid and can be taken for credit.

The following projects within CLC are accepting summer law clerks; Guardian ad litem Project (GAL), GAL Special Education Project, Family Permanency Project (FPP), Health Access Project (HAP), and Policy Team.

CLC is an equal opportunity employer. CLC's policy is to provide equal opportunity at all times without regard to race, color, religion, sex, pregnancy, national origin, ancestry, age, marital status, sexual orientation, family responsibility, physical or mental disability, medication or status as a veteran.

To Apply:

Please submit a resume, writing sample, references, completed project preference ranking sheet, and cover letter stating your interest in Children's Law Center and availability to work during the summer.

It is mandatory for each applicant to explicitly rank order his or her project preferences on a scale of 1 through 5 on the designated ranking sheet form, with "1" designating an applicant's first choice and "5" designating an applicant's last choice. Children's Law Center's hiring

committee may elect not to review applications which fail to designate the applicant's project preferences in the manner requested. The Law Clerk Project Preference Ranking Sheet can be found at. <http://www.childrenslawcenter.org/join-our-team/volunteer-or-intern>.

Materials should be submitted via email, or U.S. mail, no later than January 15, 2012. No phone calls please.

Submit applications to:

**Children's Law Center
Attn: Summer Law Clerk Hiring
616 H Street, NW
Suite 300
Washington, DC 20001
jobs@childrenslawcenter.org**